

**MCAMC Board Meeting Minutes  
February 6, 2025**

Location: The Kitchen, 4526 Research Forest Dr., The Woodlands, 77381

Attendees: Stacy, Lisa, Lawren, Christine, Jennifer, Dina, Cara, Dana, Sonya, Juvy, and Lorraine

- I. Call to Order by Stacy at 6:03 PM**
- II. Motion to Approve the Agenda by Christine, Motion Seconded by Jennifer**
- III. Motion to Approve Minutes by Lorraine, Motion Seconded by Lawren**
- IV. Officer Reports**

**A. Treasurer - Dana**

1. Review Budget

a) Balance as of February 1, 2025 was \$30,121.79

(1) Total YTD fundraising (Kendra Scott not yet deposited)  
\$5938.31

(2) Submitted payment for annual insurance policy \$775.00

(3) Completed Federation Form B (dues & archive) and paid  
fees \$464.45

(4) Submitted sales and use tax information to IRS and paid  
fees \$913.22

(5) Completed and submitted Federation Form T

(6) Worked with Boutique Coordinator to pay vendor table  
fees \$1600.95 (16 tables)

(7) Need to purchase mobile pay devices (\$79 each) for  
boutique - can also create individual QR codes for each  
vendor

(a) Motion to purchase 4 mobile pay devices by Lisa,  
Dana seconded.

(8) Storage fees went up from \$36 to \$45 a month

(9) Balance as of January 31, 2025 was \$30,121.79

**B. Membership – Jennifer**

- 1. Membership update – 200 Members strong! Our goal was 219.
- 2. 4-5 Inquires for transfer new member Moms

3. Would like to do a ring of honor section of the name board (ring shape), will check out hobby lobby for materials
4. Discussion on when best to give ring of honor badges, no final decision made

**C. Fundraising – Sonya**

1. Has two round trip tickets ready for fundraiser
2. Free pricing raffles and sweepstakes have a 10 entry minimum now
  - a) In order to avoid a percentage paid to Rally Up we now have a 10 entry minimum
  - b) We have a goal of \$5000 raised for the round trip ticket fundraiser
  - c) Discussion on how to list how many tickets are projected to be sold for Rally Up 10,000 vs 3,000 in order to calculate the odds for participants with accuracy.
3. Jennifer makes the motion for Family Weekend/Boutique to include only one raffle- the Southwest tickets, Lawren seconded
4. Boutique – Fundraising update – Boutique 16 tables reserved
  - a) Will start asking for volunteers in March

**D. Hospitality – Dina**

1. General consensus to use the Owen Theatre again for Howdy, once we know the Yell Leader date- Lisa suggested reaching out very early and repeatedly on scheduling Yell Leaders.
2. Lisa brought up being tidy with snacks for our February meeting with the craft- they will be using their hands so nothing too dirty (ex. No cheetos)

**E. Communication – Lorraine**

1. Social Media updates- new newsletter coming out this week with upcoming dates
2. Scholarship Submission update- 10 applications submitted so far, will announce again in the newsletter
3. 33 people have RSVPd for the craft meeting
4. Dawn Duncan has communicated interest in Communications position next year
5. Going to print out nomination forms for the board positions at February and March general meetings

**F. Programs – Lawren**

1. Upcoming February Meeting – Lawren will lead in Stacy’s place.
2. Dana is getting the key for the February meeting
3. 12th can will present first/Lisa leading Craft
4. Will advertise to bring in Canned goods soon for March meeting.
5. Dina has the microphone in storage, will pick it up early and confirm that it’s charged and ready to go.
6. Lisa reviewed the craft with the board so the board can help assist with the craft.

**G. Social - Juvy**

1. Upcoming Happy Hour – March 27th – Dana is visiting the Blue Lion and will let us know her thoughts
2. Planning on an ice breaker for the March meeting.
3. Amy is the Lunch Bunch Committee Chair (it is at the discretion of the President to appoint committee chairs).
  - a) Lawren suggested that Amy stand up at the April meeting to reintroduce the lunch bunch.
  - b) The board wants to recognize committee chairs at the end of the year.
  - c) Discussion on having co-chairs, chair and assistant chairs to get more interest in serving on committees and the board going forward.
  - d) Conversation starters needed for the tables to discuss over craft.

**H. Past President – Christine - nothing to report**

**V. Old Business- none**

**VI. New Business**

1. Stacy- at the general federation meeting on April 5th 8:30 in the morning, our club will be recognized for 45 years of service.
  - a) Will need to share with general membership so they are aware of this honor and that they are welcome at the Federation meetings.

**VII. Comments and Announcements**

- A. Stacy suggested “My last goodie bag” sign.
- B. Goodie bag date for Spring is April 25th

**VIII. Adjournment by Stacy at 7:36 PM**

Next Board meeting date is **Thursday , March 6<sup>th</sup>** – The Kitchen, Woodlands Texas 6 pm  
Approved by: *Cara Payan*

Date: February 6, 2025